

APGNN Minutes – Conference Call

Date: December 9, 2014

Time: 1930-2037 pm CST

Facilitator: Diane Kocovsky

Recorder: Rose Pauley-Hunter

Meeting Attendees

Amy Donegan, Robyn Robinson, Amy Painter, Ryan Shonce, Kerry Zabriskie, Goldie Markowitz, Lisa Philichi, Maureen Egan

AGENDA

Topic	Presenter	Discussion	Outcomes
19:30-19:32	Diane K.	Meeting called to order, role taken	
19:32-19:50 NAPNAP membership	Lisa P	NAPNAP approached us about co-membership; noted that there are 300 NP's in NAPNAP with GI focus & that they could benefit from our group as we could from them. This would be optional & would only provide reduced cost to join both for a NEW member & only for 1 year. There would be logistics to sort out yet (different dues cycles for example) & likely won't be worked out until the end of 2015. Questions were also raised as to how this would be advertised.	All agreed this would be a valuable pursuit and Lisa will continue to work with NAPNAP and report back at next conference call.
19:50-20:00 Clinical Handbook	Rose PH; Lisa P	Whether we should provide new and renewing members a free handbook was discussed. Although free would still need to cover our shipping cost—Alternatively we could sell at full or reduced price but most felt this would be too limiting and we want to get the book out to as many as possible. Also discussion was held about members of the Board selling books if they go to conferences	Agreed that book would be given, for the cost of shipping, to all new and renewing members and advertised as an incentive to get people to renew. Diane, Rose and Robyn to work with Donna Murphy at NASPGHAN to identify those who should be mailed books. Ryan to be mailed a box(24) of books to sell at local meetings; Rose to ship a box & Ryan will keep an accounting of those sold
20:00-20:10 Membership Update	Robyn R	50 new members since Sept 1 st ; 28 new since Nov 1 st ; 18 from Nationwide Childrens joined	Robyn asked that we all think about ideas/methods to retain members as we want to strive to keep them engaged. Maureen

		with the buy 3 get 1 free incentive. Emails have gone out to all those who are about to be suspended for unpaid dues. Robyn is working on compiling an accurate and up to date membership list; Jamie Stork is assisting Robyn & Diane with the website aspects of membership. Robyn stated she has 6 committee members who seemed engaged.	E cautioned that we don't want to create a mercenary system with all the incentivizing. Might be better to offer a more professional incentive such as a JPGN subscription.		
20:10-20:20 Program Update	Maureen E	Overall feedback was that we had a good conference this year but formal evaluations are not back yet. The breakout sessions were well received but rather than RN & APRN maybe dividing Basic and Advanced next year. The basic outline for next years' mtg is set-we are keeping the major categories of celiac, IBD, procedures, research and possibly combining IBD & immunology with a pharmacology focus. Diane stated that NASPGHAN's is putting on a symposium for those in clinical practice-non-academics & they would like APGNN input.	Members to provide feedback regarding program planning issues as it relates specifically to the APGNN meeting and as well regarding the Clinical symposium to Diane and Maureen before they attend the NASPGHAN conference planning session early next year		
20:20-20:30 Research & Clinical Practice	Goldie M; Kerry Z	Topic	Discussion	Recommendations	WWW
		Categories for poster submissions	There were questions between QI and research; between education and	Suggest 2 categories for poster submissions: 1. Clinical Practice: includes clinical practice, clinical vignettes/cases, education projects, practice innovations 2. Quality improvement & Research: includes evidence-based reviews, review of literature, quality improvement projects, research	Board approval
		Responsibilities to be shared for posters between practice and research	We reviewed all poster submissions. This was time	Reviewing poster submissions should be the function of <i>both</i> the clinical practice and research	Board approval

			consuming and had much overlap	committees.	
		Process for posters	<p>We had no formal process once submissions were coming in. We assigned a corresponding number based on order the submissions came in. Required a lot of coordinated contact/effort between the 2 committees, as well as combining emails.</p> <p>Question, should posters be blinded submission?</p> <p>How many people should review submissions?</p> <p>What tool to use to review poster submissions?</p> <p>Poster presenters had asked if their abstract was going to be published somewhere (similar to NASPGAN). And whether the abstracts</p>	<p>Have one centralized location for ALL poster submissions. This will ensure that nothing can get lost. Also will assist in time-dating the submissions.</p> <p>Ask NASPGHAN how they review their poster submissions?</p> <p>“ “</p> <p>APGNN has a tool – revised</p> <p>Discuss with conference committee: where could be we put the titles of the poster abstracts? Could we add it to the agenda before the conference as a point to promote interest?</p> <p>May add poster abstracts for those who presented to APGNN website. We can ask permission when they are notified.</p>	<p>See if NASPGAN can help with a central location for poster submissions; if it would be possible to set up a separate location on our website for submissions?</p> <p>Kerry/Goldie to ask NASPGAN comm. Their process and paperwork</p> <p>Who needs to approve of revised tool?</p> <p>Discuss with board</p> <p>Discuss with board</p>

			would be available on APGNN website.		
		Process for Research Grant reviews	Question, should posters be blinded submission?	Ask NASPGHAN if their research posters are blinded?	Goldie
			How many people should review each submission?	Fairness: set minimal number of reviewers	Discuss with board
			Where would the recipient's abstract get published? Our website?	May add title of award winner to conference handouts?	“
		Process for research grant		May add to APGNN website.	“
				Suggest having a ¾ year report submitted to research committee from award recipient with an update on the status of the grant. So we can help with any suggestions if needed.	“
20:30-20:37 NASPGHAN Committees	Diane K	Diane inquired about feedback from our committees and their involvement with the respective NASPGHAN committees. Ethics committee has had no action, IBD committee is active but no formal conf. calls, Amy P stated that APGNN has turned in 10 handouts to the Pat Ed. Committee but is unable to get any feedback regarding the status of the submissions.	Diane requested she be emailed the specific issues and she will take it to NASPGHAN leadership to see about getting some resolution.		
		Kerry & Goldie have both made efforts via emailing to get feedback from those who signed up expressing an interest.	Diane asked that everyone make efforts to contact those who volunteered to be contacted about committee membership to get more engagement.		
20:37	Diane K	Meeting Adjourned	Next Call—February		