

APGNN Minutes – Conference Call

Date: June 9, 2015

Time: 1930-2026 pm CST

Facilitator: Diane Kocovsky

Recorder: Rose Pauley-Hunter

Meeting Attendees

Amy Donegan, Robyn Robinson, Ryan Shonce, Goldie Markowitz, Lisa Philichi, Maureen Egan; Excused Kerry Reed; Absent Amy Painter

AGENDA

Topic	Presenter	Discussion	Outcomes
19:30-19:31	Diane K.	Meeting called to order	
19:32-19:35 Ballot- Nominations	Lisa P.	Lisa reviewed the ballot for the upcoming elections; she did review the handbook responsibilities with all on the ballot and they agreed to participate.	The following will be on the ballot: President Elect- Amy Donegan; Patty Bierly Pt & Fam Ed- Lindsey Wilson, Amy Painter, Pam Morgan & Becky Kendall Research- Goldie Markowitz & Denise Pollard
19:35-19:42 NAPNAP agreement	Lisa P. Diane K. Robyn R.	Lisa reviewed that NAPNAP has announced the dual membership on their website. There is a 20% discount for each membership. There are 250 potential new members—those who belong to NAPNAP that have GI listed as an interest area. 51 members already belong to both groups. Diane has the list of 300 NAPNAP members; suggested a postcard mailing to them asking them about joining APGNN.	We will introduce it in the upcoming newsletter, put a notice on the website-ours and NASPGHANS' and a blast email will be sent to all members. Robyn will be the point person for this venture and work with Diane & NASPGHAN to coordinate these dual memberships.
19:43-19:46 Membership Update	Robyn R.	80 members renewed in the first quarter Barbie Drews was the \$50 raffle winner 1 scholarship application received thus far 344 current members Developing talking points for use at the Booth for annual meeting	Will advertise the scholarships in newsletter Rose will coordinate the supplies for the booth & Robyn will coordinate the staffing and operation.
19:47-19:51	Maureen E.	NAPNAP President will be keynote speaker	

Conference Update		<p>discussing lobbying/politics</p> <p>Final brochure is in review process</p> <p>Only 1 speaker left to turn in materials</p>	<p>Diane requested the final brochure with speaker affiliations and the title of their talks be forwarded ASAP in order to assist with grant submissions</p>
19:52-19:59 Research Study Adherence Practice Survey w/NASPGHAN	Goldie M.	<p>Abstracts have been sent to reviewers; complaints about website not being up to date.</p> <p>There is 1 applicant for the Moyer grant</p> <p>ASPEN research project will be mentioned in the newsletter</p> <p>Adherence survey-issue is that they want our membership list; Goldie doesn't feel this is appropriate; discussion among members about options as we want to assist & not be seen as difficult to work with.</p>	<p>Goldie will communicate with the NASPGHAN Research chair & Margaret to get their input about how to proceed.</p> <p>Diane asked that if we do participate that we be allowed to see the results.</p>
20:00-20:02 Budget	Rose PH.	<p>Rose sent out budget YTD last week & asked for any questions regarding it</p>	<p>No one posed any questions or voiced concerns</p>
20:03-20:15 Website Update	Amy D. Diane K.	<p>Amy can now access the website as an administrator; there are some issues with keeping the current directory updated & "live" which she is working on with Mark. He has an excel template which the directory can be imported in to.</p> <p>Amy questioned what the process is for reviewing new documents that will be uploaded to the website & for those that remain there. If NASPGHAN approves the forms submitted by Amy P. then we can upload. Ryan mentioned that the e-learning modules published by AHEC (2 IBD, GER & constipation) are reviewed annually.</p> <p>Amy mentioned there is a hidden/unused tab under patient education that we might want to consider as a place to upload</p>	<p>Robyn is in the process of reconciling the paid & unpaid members.</p> <p>Diane asked at this point to focus on uploading the scholarship forms & IBD tool as we have no formalized review process.</p>

		documents; Ryan suggested Borenstein's G-tube handout could go there.	
20:16-20:25 NASPGHAN update	Diane K.	<p>Diane referenced the email she sent out a few days ago about NASPGHAN's involvement with our group.</p> <p>Robyn mentioned that more members will necessitate more time from NASPGHAN staff members and those costs should be considered when we look forward at how new and renewing memberships are processed. Rose mentioned that NASPGHAN doing some business task was about allowing us to get to the real work of the group—providing a great annual meeting and developing education materials for patient, promoting nursing research etc.</p>	<p>Executive Board will meet with NASPGHAN at annual meeting before the Board meeting to review options & present at that time.</p> <p>Diane will approach NASPGHAN physician leaders about idea of using NASPGHAN administration to help us with the business end of our group if Margaret does not get back to her within the next week.</p>
20:26	Diane K.	Meeting Adjourned	Next Call August