

## APGNN Minutes – Annual Board Meeting

Date: October 8, 2015

Time: 1830-2200 pm CST

Facilitator: Diane Kocovsky

Recorder: Rose Pauley-Hunter

### Meeting Attendees

Amy Donegan, Ryan Shonce, Amy Painter, Goldie Markowitz, Maureen Egan, Lisa Phillich, Kerry Reed, Robyn Robinson, Denise Pollard-Manigault; Excused Pamela Morgan; Invited Guest-Bob Dahms for open portion of meeting only.

### AGENDA

Topic	Presenter	Discussion	Outcomes
<b>1830-1935</b>  <b>Open Meeting</b>          <b>Awards Process/Grant Process</b>	Diane K.	<p>Introductions around the table</p> <ul style="list-style-type: none"><li>-Recognized Abbott/Bob Dahms for contribution to this meeting</li><li>-Acknowledged Pam Morgan—new Pt &amp; Family Ed Board member who could not attend due to daughter’s wedding</li></ul> <p>Mentor award—is a problem to keep nominating MD’s, how do we get more nurse awardees?</p> <ul style="list-style-type: none"><li>-Ryan asked if there was a listing of mentor awardees—Rose has them back to 2011</li><li>-Diane suggested mentor might not be the right word—should we change the award title?</li><li>-Amy P related the ranking system she used for the Ex in Ed award that might be implemented to rank a nurse above a md</li><li>-Maureen suggested that we need a better system to communicate the awards to the members; Denise also was not aware-she suggested the website was not clear as to how to find things, people avoid opening PDF’s; Maureen stated everything for the annual meeting ideally should be for CEU’s</li></ul>	<p>Assign someone to recreate this list from old newsletters or other documentation??</p>

		<p>as our offering is border line in term of hours offered. She was not aware the Ex IN Ed &amp; Moyer awards needed time during the conference—these will need objectives etc to get CEU's as well. This year the Awards were placed where Zebras usually are as there were no submissions.</p> <p>-Goldie commented that there were more posters this year and having those give CEU's was a benefit.</p> <p>-Amy P. suggested Excellence in Nursing Award in addition to the Mentor Award; this could be under the membership committee.</p> <p>-Diane stated we need to keep the business meeting during the main conference hours even though no CEU's provided to ensure the most member engagement.</p> <p>Grant process—Diane reviewed current process and Lisa Assembled a list of required documents that was distributed to all members via the jump drive</p> <p>-Diane proposed a trial of using a master calendar of events with appropriate deadlines to assist in the grant process</p>	<p>It was agreed we will have 2 Awards next year- Mentor Award and the Nursing Award to be presented during the social; the Excellence in Education Award would still be presented during the conference; the posters of distinction will be presented via a slide show running during the meeting and the scholarship awardees would be recognized at the social as well</p> <p>It was agreed that the President, President Elect and Past President would continue to handle grant requests going forward next year.</p> <p>Diane will send out a request to all Board and committee chairs to assemble a master calendar by January 1<sup>st</sup>.</p>
<b>1935-1945</b>  <b>Abbott</b>	Bob Dahms	<p>-Bob D. related their experience with the hospitalist scholarship award &amp; how successful it is; Robyn related we had 5 scholarship submissions this year due to increased communication about it. Bob stated he has 55 specialty reps that could distribute our APGNN brochure when they make their visits to help increase our membership.</p> <p>-Bob D. stated that Abbott can give us CEU's through the Calif. Board of Nursing at no</p>	<p>Rose to arrange to get brochures to Bob Dahms</p> <p>No decision made on using this offer</p>

		cost—they can provide evaluations and email certificates to attendees. See their site-- anhi.org	Bob D. did agree to provide funds for the annual Board meeting again next year, this was graciously accepted.
<b>1945-2015</b>  <b>NAPNAP Recruitment</b>	Lisa P. Robyn R.	<p>Lisa related that this affiliation has been in our newsletter and been put on the member application but that we need to get it on to the website.</p> <p>-Diane asked how do we set about contacting the 300 NAPNAP members who have a GI interest; Robyn suggested a regional outreach to ask them to join, Diane suggested we should just divide them up evenly as there might be too many on the coasts</p> <p>-Lisa suggested we list them as a partner on our home page; she also stated NAPNAP is doing a blast email to the 300 informing them about the discounted membership</p> <p>-Ryan suggested Not doing a physical mailing to avoid the cost</p>	Robyn will create a plan & timeline for contacting NAPNAP members to be discussed at November Conf. Call. Possibly board and membership committee members will do an email outreach by region evenly distributed to personally invite NAPNAP members to join APGNN.
<b>2015-2030</b>  <b>World Congress</b>	Maureen E. Ryan S.	<p>Ryan and Maureen met with Amber from the CPNP group to begin planning for the World Congress; plan to pool resources for the meeting.</p> <p>-Ryan related the congress will be dedicated to the doctor that recently passed that was organizing the meeting.</p> <p>-Amy P reviewed the disciplines speaking at the meeting and questioned why there weren't more nurses speaking</p> <p>-Goldie suggested that we should solicit more speakers from our membership ; solicit talks from members like NAPNAP does--open call for verbal abstracts could be used as an adjunct to what the conference</p>	Ryan and Maureen will be meeting with the NASPGHAN planning committee in January

		<p>planning committee currently does. The selection process would be the same and you can choose to have the presentation if it is valuable and you have place for it. This may provide additional opportunities for topics and speakers.</p> <p>-Diane stated we are trying to meet multiple needs with our program</p> <p>-Maureen reviewed that last year's evals overall were favorable except for 1 person who rated everything as 1's or the poorest, she's thinking the person is confused. Some voiced they didn't like the RN/APRN labeling of the tracts but suggested basic and advanced labeling.</p>	<p>Maureen asked that an application process be developed for the speakers.</p>
<p><b>2030-2050</b></p> <p><b>Certification</b></p>	Ryan S.	<p>Ryan related that through the AANC the process would cost \$750,000 however we can do certification by portfolio for around \$10,000. We would develop the content with 15 select members who would undergo a vetting process to get selected. Question is do we provide a general one or one for RN's different than one for APRN's .</p> <p>-Ryan related there will be questions on the evaluations to assess interest.</p> <p>-Amy P asked if we are trying to really to certification or possibly what is needed is a competency list developed; Ryan related that a lot of organizations want nurses certified for their magnet status.</p> <p>-It was reviewed that SGNA has been approached in the past but doesn't go anywhere. Someone also asked What does NASPGHAN really want??</p> <p>-Diane reviewed that this all takes a lot of time and money and we need to be</p>	<p>Ryan will review the response to the evaluation questions and report back to the Board. She will then follow up with the AANC.</p>

		<p>cognizant of these issues prior to committing to this process, \$\$ will be an issue.</p> <p>-Maureen stated she thought some core competencies already exist.</p> <p>-Goldie suggested we use our book as a starting place for developing the competency. Amy stated that a lot of MD's don't even know about our book.</p> <p>-Lisa asked if and how much people would be willing to pay for this and that this needs to be factored in.</p>	
<b>2050-2100</b>  <b>Board Responsibilities/Budget</b>	Rose PH.	<p>Reviewed Board responsibilities with members verbally and asked for Conflict of interest statements to be completed and returned. Both the responsibilities and numerous other items including the Annual report were distributed on the Blue jump drive given to all members at the meeting. Rose reviewed the budget to date and no questions were raised regarding our current financial status.</p>	<p>Rose will provide the year end budget to all Board members by January 30<sup>th</sup> along with the proposed budget for 2016.</p>
<b>2100-2200</b>  <b>NASPGHAN Collaboration</b>  <b>Outgoing Board Members</b>	Diane K.	<p>Reviewed the outcome of the meeting with Margaret Stallings and Carlo DiLorenzo:</p> <p>-Meeting was triggered by an increase in fees charged to APGNN &amp; the fact that we were not on target with our strategic plan (however the CPNP group was). Diane also related all the issues we were having with our website and membership issues.</p> <p>-Margaret stated that CPNP group was because they were assisting them.</p> <p>-Dr DiLorenzo thought NASPGHAN should be able to assist with some of these issues. Opened for discussion:</p> <p>-Lisa stated that she feels we need to take</p>	<p>Diane related that NASPGHAN agreed to:</p> <ol style="list-style-type: none"> <li>1. Centralized member center – on our site we would have link which would go over to the NASPGHAN site without having to have an additional log in.</li> <li>2. Move our members only content over to the NASPGHAN site</li> <li>3. Website assistance with newsletter</li> <li>4. Assistance with setting up a ListServ</li> </ol>

		<p>more responsibility to update our website</p> <p>-Diane reviewed the stats of our website visits. Five to 600 people access the site monthly. Very few click through or spend much time. She also stated that NASPGHAN has access to our members' only center but they don't use it and if we combined they could access it for their nurses that aren't members of APGNN. Diane also pulled up our members' only center and board members commented they didn't even know we had a directory there.</p> <p>-Denise stated she was told to join NASPGHAN and it took several phone calls to the office to be able to sort out that she should join APGNN. She stated this is different than other national organizations where you join as a category under the main group.</p> <p>-Amy D &amp; Kerry suggested that people don't like to go to a website and just open PDF's.</p> <p>-Amy P put forth a motion to allow NASPGHAN to take over membership control, it was seconded.</p> <p>-Amy P put forth a motion to allow NASPGHAN to take over our members only center it was seconded.</p> <p>-Lisa questioned the cost of NASPGHAN taking over these controls.</p> <p>-Amy P wants to provide a listing of Ex in Ed past winners on the website - under the Patient &amp; Family Ed committee page.</p> <p>Diane recognized the contributions of Amy</p>	<p>Diane asked all board members to please become familiar with our own website.</p> <p>Amy D. as media chair asked all members to review ALL their sections on the website and get back to her with any discrepancies or suggested changes she could possibly make. She will also provide deadlines for committee chairs to submit their updates</p> <p>Unanimous agreement on the motion to allow NASPGHAN to take over membership control –Robyn will still approve members and asked that she be provided a quarterly list of all members</p> <p>Unanimous agreement on the motion to allow NASPGHAN to take over the members' only center.</p>
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		P and Goldie as members of the Board and they received a round of applause.	
2200	Diane K.	Meeting Adjourned	